



THREE VILLAGE
CENTRAL SCHOOL DISTRICT

Transportation Office
100 Suffolk Ave., Stony Brook, NY 11790
Ph: 631-730-5070 Fax: 631-730-5095

Parent Authorization to Release at Bus Stop
Grades K, 1 and 2

School Year 2024-2025

****SUBMIT THIS FORM TO YOUR CHILD'S SCHOOL/MAIN OFFICE FOR VERIFICATION AND APPROVAL ****
-must be re-submitted each school year -

STUDENT NAME: _____

Grade: K – 1 – 2 (circle grade)

School _____

School Bus Route# _____ ☐ large bus
☐ mini bus

Dear Parent/Guardian:

For your child's safety, all K, 1 and 2 students will be released only to a pre-authorized individual in the case of your absence at the afternoon bus stop as per School District and Bus Company procedures. Please provide the names and contact information for any individuals that may possibly meet your child at the bus stop in these instances. This includes friends, neighbors, and family members, including spouses and older siblings. They must be prepared to show photo ID to the school bus driver.

In the event there is not an authorized person to accept your K-2 child off the bus, or the child does not feel comfortable, the child will be returned to his/her school SACC program at your expense where school staff will attempt to contact you.

Thank you for your cooperation.

<u>Name (print)</u>	<u>Relationship to child</u>	<u>Phone Number</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date: _____ Sign: _____ Print Name: _____

For School Approval Only

Approved By: _____ Date: _____

FOR TRANSPORTATION OFFICE USE ONLY