

THREE VILLAGE CENTRAL SCHOOL DISTRICT

North Country Administration Center
100 Suffolk Avenue, Stony Brook, NY 11790
Office of Educational Services

HOME SCHOOL – PACKET CONTENTS

Important information regarding timeline and required documentation.

Individual Home Instruction Plan (IHIP) Cover Sheet – this is for student information: name, address, date of birth, grade, and home school. (The home school is the school the student would attend if he/she were not being home instructed) This sheet also lists the dates the Three Village School District quarters end. Quarterly reports are due within 10 days of these dates. (This form can be duplicated as needed.)

NYSED Home Instruction Unit Requirements – What NYSED requires in each grade (1st through 12th).

Each subject area must be listed stating what materials will be covered. In the other box, you must list the textbooks and/or materials you will be using to administer this instruction. (This form can be duplicated as needed.)

Quarterly Report Forms 1 – 4: A quarterly report is provided for each quarter. You should list **in each subject area** – what was covered, the number of hours of instruction, the percent (%) of year's work covered and quarterly grade given. (This form can be duplicated as needed.)

Annual Assessment Instructions and Form – An Annual Assessment must be completed at the end of each year's instruction. See instruction page for required procedure.

Part 100.10 of the Regulations of the Commissioner of Education (CR100.10) – this is the regulation governing home instruction in New York State.

Independent Groups – names and email addresses of independent home schooling groups who are willing to answer questions regarding home instruction, along with informational websites.

All forms are available on the District website: www.3villagecsd.org under Department & Programs > Educational Services > Home Schooling.

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IHIP

INDIVIDUAL HOME INSTRUCTION PLAN COVER SHEET for the 2024 - 2025 School Year

NAME OF CHILD: _____ DATE: _____

ADDRESS: _____

D.O.B.: _____

HOME SCHOOL: _____ GRADE: _____

**Please complete the attached IHIP – Plan of Instruction for the school year – plan must include textbooks/materials to be used in EACH subject area – return completed IHIP to Dr. Brian Biscari by August 15th or within 4 weeks of receipt of this IHIP, whichever is appropriate.

Quarterly Reports are recommended to be submitted on the dates below with the exception of the Annual Review, which is due on 6/30/25.

DATE	QUARTER	COMPLETED
11/04/2024	1 st QUARTER	
1/24/2025	2 ND QUARTER	
4/04/2025	3 RD QUARTER	
6/27/2025	4 TH QUARTER	
6/30/2025	Annual Assessment	

Parent Signature

Instructor's Signature
(If not parent)

IHIP TO BE APPROVED BY: Dr. Brian Biscari, Asst. Superintendent, Educational Services

Dr. Brian Biscari

Date

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NYSED Home Instruction Unit Requirements

THREE VILLAGE CENTRAL SCHOOL DISTRICT

INDIVIDUAL HOME INSTRUCTION PLAN (IHIP)

PLAN OF INSTRUCTION
SCHOOL YEAR 2024 - 2025

Child's Name: _____ Grade: _____ Age: _____

Date Submitted: _____ Name of Individual Providing Instruction: _____

SUBJECT AREA – Use a Separate box for each subject (Math, Science, Social Studies, English, PE, Music, etc.)
CONTENT COVERED: SPECIFICALLY what will be taught in EACH subject area

**TEXTBOOKS/MATERIALS
TO BE USED**

SUBJECT:
Content:

THREE VILLAGE CENTRAL SCHOOL DISTRICT
INDIVIDUAL HOME INSTRUCTION PLAN (IHIP)

1ST QUARTER REPORT
DUE: NOVEMBER 4, 2024

Child's Name: _____ Grade: _____ Date Submitted _____

SUBJECT	Description of the material covered	HRS. OF INSTRUCTION FOR QUARTER	% OF YEAR'S WORK COVERED	GRADE (indicate A, B, C, D, F or a % grade (i.e., 80%))
SUBJECT:				
SUBJECT:				

SUBJECT: 6:444ref6() JET240.24 30.36 .48 433.38 ref1 i q 1432 .480.7 463.74 cm 0 0 m0 94.02 l.48 9432 .48.48 0 lfQ2.48 318 .47998 r 0 m0 94.02 l.4 43

**THREE VILLAGE CENTRAL SCHOOL DISTRICT
INDIVIDUAL HOME INSTRUCTION PLAN (IHIP)**

**2ND QUARTER REPORT
DUE: JANUARY 24, 2025**

Child's Name: _____

Grade: _____

Date Submitted _____

SUBJECT	Description of the material covered	HRS. OF INSTRUCTION FOR QUARTER	% OF YEAR'S WORK COVERED	GRADE (indicate A, B, C, D, F or a % grade (i.e., 80%))
SUBJECT:				
SUBJECT:				
SUBJECT:				
SUBJECT:				
SUBJECT:				
SUBJECT:				
SUBJECT:				
SUBJECT:				

****PLEASE DUPLICATE THIS FORM IF ADDITIONAL SPACE IS NEEDED**

Approved by: Dr. Brian Biscari, Office of Educational Services _____ **Date:** _____

**THREE VILLAGE CENTRAL SCHOOL DISTRICT
INDIVIDUAL HOME INSTRUCTION PLAN (IHIP)**

**3RD QUARTER REPORT
DUE: APRIL 04, 2025**

Child's Name: _____ **Grade:** _____ **Date Submitted** _____

SUBJECT	Description of the material covered	HRS. OF INSTRUCTION FOR QUARTER	% OF YEAR'S WORK COVERED	GRADE (indicate A, B, C, D, F or a % grade (i.e., 80%))
SUBJECT:				
SUBJECT:				
SUBJECT:				
SUBJECT:				
SUBJECT:				
SUBJECT:				
SUBJECT:				
SUBJECT:				

****PLEASE DUPLICATE THIS FORM IF ADDITIONAL SPACE IS NEEDED**

Approved by: Dr. Brian Biscari, Office of Educational Services _____ **Date:** _____

THREE VILLAGE CENTRAL SCHOOL DISTRICT
INDIVIDUAL HOME INSTRUCTION PLAN (IHIP)

4TH QUARTER REPORT
DUE: JUNE 27, 2025

Child's Name: _____

Grade: _____

Date Submitted _____

SUBJECT	Description of the material covered	HRS. OF INSTRUCTION FOR QUARTER	% OF YEAR'S WORK COVERED	GRADE (indicate A, B, C, D, F or a % grade (i.e., 80%))
SUBJECT:				
SUBJECT:				
SUBJECT:				
SUBJECT:				
SUBJECT:				
SUBJECT:				
SUBJECT:				
SUBJECT:				

****PLEASE DUPLICATE THIS FORM IF ADDITIONAL SPACE IS NEEDED**

Approved by: Dr. Brian Biscari, Office of Educational Services _____ Date: _____

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ANNUAL ASSESSMENT FORM FOR HOME INSTRUCTED STUDENTS

TO BE FILED AT THE TIME OF THE 4th QUARTERLY REPORT

School Year: _____

TESTING INFORMATION FOR HOME INSTRUCTION

The following tests were approved by the Division of Educational Testing on the dates indicated for use in individual testing situations in compliance with CR100.10:

6/29/90 - Stanford diagnostic Reading Test and Woodcock-Johnson tests used together

2/11/91 - NYC math exam and DRP-PCT in reading

3/5/91 - ERB

9/11/91 - Peabody Individual Achievement Test – Revised

Kaufman Test of Education Achievement (brief or comprehensive form)

Woodcock Reading Mastery Test – Revised together with KeyMath Revised: A
Diagnostic Inventory of Essential Mathematics

5/3/91 - Test of Achievement and Proficiency (TAP)

INDEPENDENT GROUPS

N.Y.C. Home Educators Alliance
511 Avenue of the Americas
#332
New York, NY 10011
Email: nychea.info@gmail.com
Website: <https://www.nychea.org>

NYS LEAH
P.O. Box 465
Selden, NY 14902
Website: <https://www.leah.org>

Long Islanders Growing at Home Together (LIGHT)
<http://www.longislandhomeschool.com>

HELPFUL WEBSITES

New York Home Educators' Network
www.nyhen.org

NYS Education Department
<http://www.nysed.gov>